



## **Chief Medical Officer (fractional)**

### **United States Rowing Association (USRowing) Position Summary**

Under the United States Olympic and Paralympic Committee NGB Medical Standards, all National Governing Bodies are expected to designate a Medical Director or Chief Medical Officer as a foundational element of their medical program. USRowing is seeking a highly qualified and committed fractional Chief Medical Officer to serve as the organization's designated medical lead and single point of accountability for athlete physical and mental health and safety.

The Chief Medical Officer will provide medical leadership, governance, and oversight across all USRowing programs, ensuring compliance with USOPC medical standards and best practices. This role is focused on medical strategy, systems, policy development, and coordination rather than routine hands on clinical care, except as mutually agreed. The ideal candidate is a U.S. licensed physician with specialized training in sports medicine, strong leadership capabilities, and experience working with high performance athletes.

### **Key Responsibilities**

#### **Medical Leadership and Oversight**

- Serve as USRowing's designated Chief Medical Officer under USOPC NGB Medical Standards, with ultimate responsibility for medical governance and compliance.
- Serve as the primary medical authority for USRowing, shaping and overseeing the organization's sports medicine strategy across Olympic, Paralympic, youth, collegiate, coastal, indoor, and domestic programs.
- Provide oversight of comprehensive medical coverage for national team camps, training sessions, and competitions.
- Recruit, manage, and evaluate members of the medical team in conjunction with the Chief High Performance Officer, ensuring all personnel meet required credentials, including licensure, board certification, background checks, SafeSport training, and anti doping education.
- Establish and maintain partnerships with relevant medical vendors, suppliers, service providers, and healthcare systems.
- In coordination with the Chief High Performance Officer, evaluate and refine the structure and mandate of the USRowing Sport Medicine Committee to best serve



athlete and organizational needs while ensuring a meaningful and rewarding volunteer experience.

### **Medical Operations and Compliance**

- Develop, implement, and regularly review medical policies, procedures, and protocols, including Emergency Action Plans with team physician(s).
- Establish and oversee medical clearance, medical disqualification, and return to training and competition protocols in coordination with the Chief High Performance Officer and with team physician(s).
- Ensure access to and appropriate use of Electronic Medical Record systems and oversee documentation standards, audits, and confidentiality practices consistent with HIPAA and USOPC guidance.
- Maintain compliance with applicable medical, legal, and safety standards.
- Oversee acquisition, maintenance, and inventory of medical supplies and equipment.

### **Athlete Care and Case Management**

- Oversee diagnostic, screening, and periodic health evaluation processes, including required testing and follow up with team physician(s).
- Provide oversight of injury and illness management pathways, referrals, and continuity of care with team physician(s).
- Ensure timely and accurate completion of insurance documentation, medical records, and required reporting related to athlete care.
- Provide direct athlete healthcare at camps and competitions as necessary.
- Cover certain camps and events and be onsite for pre participation physicals, as needed.
- Partnerships, Communication, and Strategic Advising

Serve as USRowing's primary medical liaison to the USOPC Sports Medicine team, the USOPC Medical Network, and external medical providers and organizations.

Maintain a strong understanding of available athlete resources, including Elite Athlete Health Insurance, Sport Accident Insurance, and other USOPC and NGB support programs.

Advise the Chief High Performance Officer, Chief Executive Officer, and senior leadership team on medical risk, emerging health issues, and athlete health trends impacting USRowing programs.

### **Qualifications**



## Required

- Licensed in the United States to practice as a physician.
- Formal training and demonstrated experience in sports medicine and athlete health.
- Experience providing or overseeing medical care for high performance or elite athletes.
- Strong organizational, leadership, and communication skills.
- Ability to travel domestically and internationally as needed on a limited basis.

## Preferred

- Experience working within a National Governing Body, the U.S. Olympic and Paralympic ecosystem, or other high performance sport environments.
- Familiarity with Electronic Medical Record systems and medical operations management.
- Experience developing medical policies, Emergency Action Plans, and return to play protocols.

## **Time Commitment and Structure**

This is a fractional role with an estimated commitment of approximately 0.25 FTE. The position may be structured as a part time employee or independent contractor, depending on candidate qualifications and organizational needs. Limited travel may be required for key events, camps, or strategic meetings.

## **Reporting Relationship**

Reports to the Chief Executive Officer and works in close partnership with the Chief High Performance Officer.

## **Salary for fractional role**

\$35K

Interested parties should send a resume and cover letter to Theo Simko, USRowing Chief of Staff, at [theo.simko@usrowing.org](mailto:theo.simko@usrowing.org).