Referee Committee Minutes - DRAFT
October 9, 2019
7:30 PM EST

AGENDA

1. Lyn
    a. Welcome – *called meeting to order at 7:36p.m. Eastern*
    b. Roll Call - Attendees: *Lyn Wylder, Terry Friel Portell, Jess McAlear, Dee McComb, Howard Meisner, Elaine Roden; Eric Weir joined 7:45p*
    Absent: Bob Appleyard, Derek Blazo, John Musial, Kris Thorsness
    Staff: Jules Zane
2. Referee Program Update - (Jules)
    a. Ref Corps Update – *Thanks for meeting 2 weeks ago. It was very constructive and useful for that team. That team met afterward to discuss items brought up then.*
        i. *Evaluations have been being worked on. Technically they are due 10/15. Should the committee extend the deadline so that the RefCorps team can send out some instructions and give people time to complete the evaluations. Howard made a* ***motion*** *to extend the deadline to 10/31. Dee seconded. Discussion. Does it impact Regional Coordinators? Time will be beneficial for the clinicians. Voice vote:* ***All in favor.***
        ii. *Dashboard was not easily showing the clinics completed without scrolling, so now that is changed so people can see their clinic without scrolling.*
        iii. *Data call data report sent by Jules to committee viewed by region and overall. Summary as well. Standout info is that from August 1-October 9, 478 referees have logged into the new system. 65% of active referees completed all requirements to be fully compliant for the year. 90% of all active referees logged in and recorded something.*
        iv. *When looking at counting regatta days, be clear if days include NTO days or not. Some people had questions if entries of regattas were captured so may have been entered twice. Home screen may be capped at 6 regattas so needs to show more.*
    b. Status of IOP Revision – *Patrick did approve the first version of the IOP which was completed this summer. Each time a deep dive topic is completed, we can approve a new version. Patrick will review the order of priority on the deep dive*

list that Kris is working from. Others at USRowing intend to review the revised IOP.

c. New USRowing Website – *still delayed.*
d. USRowing 2020 Trials Events – *some such as U19 and U23 may merge with Club Nationals. There are a couple of concerns that need to be worked through including Selection Procedures. High Performance Committee still needs to approve this. Concerns about which/how many referees would staff the regatta from the trials pool.*
e. Update on referee agenda at the convention (Howard/Jules) – *USRowing will be covering flight or drive and two nights at the hotel, assuming shared rooms. Let Jules know our travel and nights we'd like to stay. Several people noted that we will all need to come in on Thursday evening and will stay until Sunday morning. Jules said that he would go back and let the people managing the convention know.*
    i. *Ref Committee will not have extra meetings Thurs or Sun.*
    ii. *Tasks for Exec Session - compliance, milestones (refs at nationals, Emeritus, etc.) etc. (also could potentially done in Nov.)*
    iii. *Friday*
        1. *8-9a Breakfast & Exec Session meeting*
        2. *9-10a Patrick McNerney with Committee*
        3. *10:15-12:15p Committee business meeting*
        4. *12:15 Lunch*
        5. *After lunch: Insurance presentation*
    iv. *Saturday –*
        1. *Matthew Pinsent*
        2. *Referee Training & Referee Committee or other meetings Committee needs to attend*
f. Elections of Regional Coordinators – *NE & NW, this is Howard's and Dee's second term. Board had not updated bylaws as to how Referee Committee is named which was by Board but was done by Patrick. So, that is being updated by the Board. Lyn's At-Large 1-year position is also up for consideration for a 3-year term. Terry's At-Large term will end in 12/2020. At-Large are appointed – question is whether they are appointed by Board or Patrick. There is a process where people can be nominated for consideration or self-nominate. It will be outlined on the website with all the elected positions. These are all being updated for ALL USRowing positions (process and positions.)*
g. Convention – *Patrick McNerney and insurance speaker are confirmed. Our keynote speaker will be Saturday a Q&A with Sir Matthew Pinsent about his referee career – his timing is still up in the air. Timing of other events are still in the works.*
h. Statue of Award Nominations – the awards for the Mama Z award and the Julian Wolf award have been selected by the appropriate groups. The Referee Committee will go into executive session to discuss the nominees for the Jack Franklin Award at the end of this meeting.
i. Status of Proposed Rule Changes – Part of the issue with the website, which should have been live 10/1, but it still is not. Request is out to have rules

change document posted as soon as possible so that people can comment. Question – should the deadline for people to make comments be extended to 30 days from when the rules are posted? Response - No. USRowing will shorten the time for review because of other deadlines that are dependent on receiving the comments by October 31..

j. Update on Recruiting Activities – Oct 25 Austin, Tx. Budget being provided. An event at Head of the Schuylkill, Oct. 26&27 ; maybe at Head of the Hooch?

3. Update on IOP Rewrite (Kris) – *Kris was not on the call so Lyn reported that they had a good conversation with Patrick McNerney. He has approved the draft IOP. Happy with work being done. It will be a living document and should always be kept up-to-date. Three things will be focused on moving forward immediately:*

    1. Referee capabilities and non-discrimination. What are the requirements to be a referee and how to retire? (Coupled with any legal compliance, ADA, etc. which are needed)
    2. Referee Conduct Complaints and Investigations
    3. Referee Ranks (Asst, Full, Chief, Emeritus, etc.)

    We are an advisory committee and if actions must be taken against a referee, USRowing is the body that would do such.
    New IOP will be posted on new website as soon as it is released and Jules will send a notice to the corps that the new IOP is up. ***ACTION****: Jules will send a notice to Referee Corp that new IOP is available on USRowing website.*

4. Candidate Rules Clinic (Elaine) – *Elaine took lead to follow up with Regional Coordinators regarding what has been happening in practice regarding if LMS replaced Rules clinic. Four agreed it does. Elaine made a* ***motion*** *that we update the IOP to reflect the candidate program as published on website with rules clinic. Eric seconded. Discussion.*
    Amended Motion*: Update the IOP Candidate program to reflect that the LMS replaces the Rules clinic for candidates provided the candidate completes their requirements and takes their test within 12 months of completing the LMS program. Vote: Terry – yes, Jess – yes, Howard – yes, Elaine – yes, Eric – yes, Dee – yes.* ***Motion passes****.*

5. Review Committee Action Items from previous meetings (see below)

6. Other Issues or Items for Discussion
    a. *Terry –* ***ACTION:*** *Jules, can you fix RefCorps so that every notice from there does not come with your name attached?*
    b. *Are Rules up on the website for comments? No. Website is not up.* ***ACTION:*** *Get proposed Rules changes up on website.*
    c. *Dee – about this time of year, RCs come up with topics for Annual Clinic to give College time to work on creating the presentations. Howard was going to send a survey asking region what would be of interest. Should we send it to national referees*

*for response by Nov. 1? **ACTION**: Select Rules clinic topic for 2020.*

d. *Will we get readout on lightweight issue from last year? Yes. When that info is released, please forward to the committee for review and understanding. **ACTION**: Jules provide lightweight info to committee*

7. Next Meeting is scheduled for Wednesday, November 13 at 7:30 PM Eastern
8. Executive Session
    a. Motion to move into Executive session at 9:05p by Jess McAlear; seconded by Dee McComb. All in Favor.
    b. Motion to adjourn out of Executive session at 9:41p by Howard Meisner; seconded by Dee McComb. All in Favor.
9. Adjournment – motion made by Eric at 9:47p; seconded by Jess McAlear. All in Favor.

ITEM 5

Action Items			
When?	*Who?*	*What?*	*Status?*
October	*Committee*	***ACTION**: Select Rules clinic topic for 2020.*	
October	*Howard/Jules*	***ACTION**: Send rules clinic solicitation for topic to region and other coordinators.* *elect Rules clinic topic for 2020.*	
October	*Jules*	***ACTION**: Jules provide lightweight info to committee*	
October	*Jules*	***ACTION**: Get proposed Rules changes up on website.*	
October	*Jules*	***ACTION:** fix RefCorps so that every notice from there does not come from Jules*	
October	*Jules*	***ACTION:** Jules will send a notice to Referee Corp that new IOP is available on USRowing website.*	
October	*Jules*	***ACTION:** Jules will forward lightweight task force report for committee to understand and review.*	
September	*Jules*	***ACTION:** Jules will forward Chief reports for Nationals to committee.*	*Completed 10/9*
September	*Jules*	***ACTION:** Jules will forward Chief reports for Nationals to committee.*	*Completed 10/9*

September	*Jules*	***ACTION:** Jules will forward award nomination paperwork to committee for Franklin Award. Hopefully discuss and vote at next meeting.*	*Completed 10/9*
September	*Lyn*	***ACTION**: Determine additional time for Committee to meet at Convention.*	*Tentatively determined at lunch times (Sat) and potentially during training on Sat*
August	*Lyn*	***ACTION:** Discuss with Patrick McNerney the revised IOP from the 8/1/19 meeting.*	*Meeting conducted; LW owes report back.*
August	*Howard*	***ACTION:** Check with Bob on Referee College items for Saturday*	*Ongoing. Howard is working with BA.*
August	*Committee*	***ACTION:** Provide True/False trivia questions rowing-related for White Flag/Red Flag game*	*Ongoing*
August	*Jules*	***ACTION:** Jules check with other NGBs regarding which have separate policy documents from Rules or included. (Rules of Rowing has lots of non-rules)*	
August	*Howard*	***ACTION:** Continue building out the project plan to move forward on Convention planning. Link below for all to monitor progress: https://docs.google.com/document/d/11POnE5CfLwO-l1_zx_pFWaWHUZrzSOArBhsNz1sz09Y/edit?usp=sharing*	*Ongoing*
August	*Howard*	***ACTION:** Create a google form for IOP deep dive*	*… waiting on final list*
August	*Committee*	***ACTION:** Look at the list of Deep Dive items and let Kris Thorsness know what you'd like to work on.*	
July	***Jules***	***ACTION:** Develop Coordinator dashboard page "At-a-Glance screen" in RefCorp*	*(Covered at 9.25 meeting; not completed)*
July	***Dee?***	***ACTION:** Which definition of Clinic was approved by the committee?*	*Moved to IOP Deep Dive project*
June	***Lyn***	***ACTION:** We will move the discussion of a Regatta Day to future meeting.*	*Moved to IOP Deep Dive project.*
June	***Kris T.***	***ACTION:** Definition of clinic should go into new IOP.*	*Moved to IOP Deep Dive project*
June	***Lyn***	***ACTION:** Develop process for committee recommended retirement of officials*	*Working Group created 7/17/19 – Ongoing 10/11/19*
May	***Jules & Lyn (Chair)***	***ACTION:** Ask Patrick if Referees should be considered in Board discussions and we'd like to have a voice when issues affect us.*	*For meeting with PM (5/01, 6/12, 7/17, 9/11, 10/09)*
April	***Jules***	***ACTION:** Have RefCorp create a report of who is attending clinics and also one for the online clinics.*	*In Progress (5/01, 6/12, 7/17, 10/9)*
April	***Jules***	***ACTION:** Send out FISA Liaison nominating letter.*	*MOVED to selection for 2020; (for this year Ron Chen is*

			chairing the subcommittee to do 2020 FISA regatta selections)
April	***Jules***	***ACTION****: Provide list of past recruiting events and upcoming.*	*Reported monthly - Ongoing*
March	***Jules***	***ACTION:*** *Jules please work with the developers and report back how you can track the days and (what type of regatta days) we can revisit this item.*	*In progress*
March	*Jules*	***ACTION****: Jules send 'newsletter' with meeting notes.*	*In progress as of 10/9/19*
March	***Jules***	***ACTION****: Jules get Emeritus pins from John and send them to Emeritus referees.*	*In progress as of 10/9/19*

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